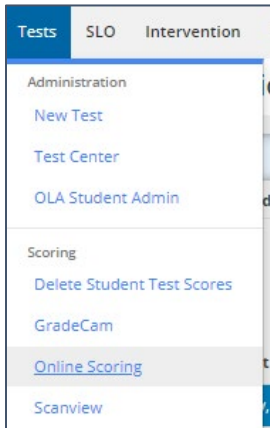
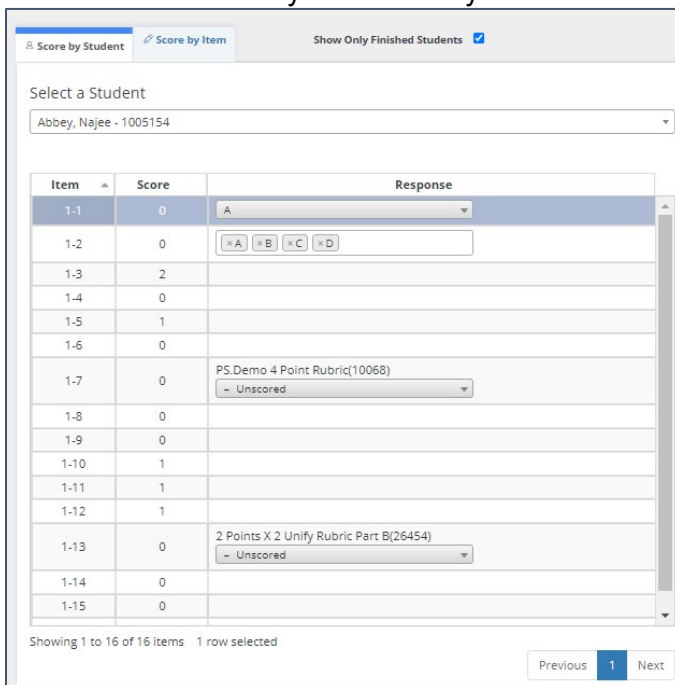


1. Once everyone has completed their test, you will be able to hand score any items requiring you to do so such as essay questions, short answer, etc.



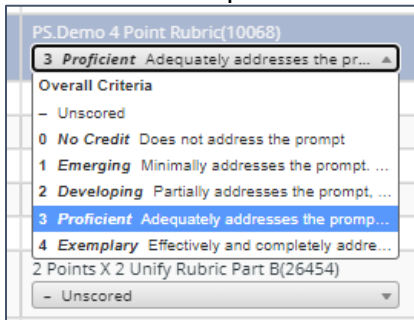
2. You can score by student or by item.



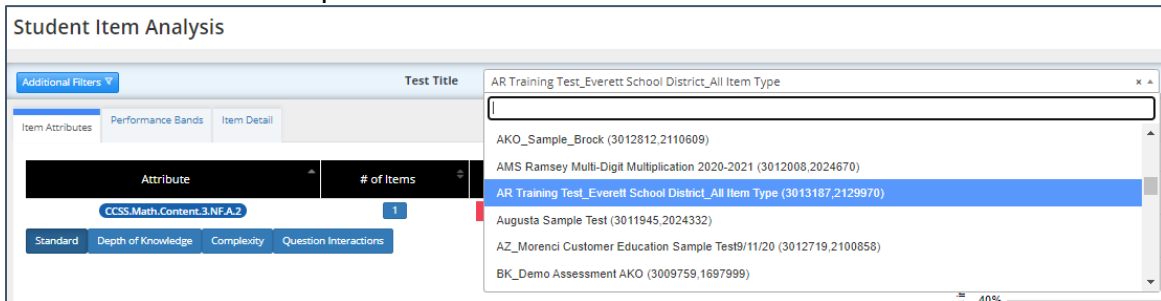
3. Look for Unscored items

1-6	0	
1-7	0	PS.Demo 4 Point Rubric(10068) - Unscored
1-8	0	

- Use the dropdown menu to view the rubric



- Continue doing this for all unscored items for all student tests.
- Once you are done grading everyone, you will be able to view test results under Student Item Analysis. You will need to wait until everyone has been moved to finished status – 15 minutes after the last student has completed their test.



- You will be able to view the class data for this test, performance bands, item details, and more.

